



Process guidelines for obtaining Fish Farm Permit.

In accordance to Sections 1, 2, 3,4,10 &11, Fisheries Law, 2004, Laws of Kwara State, Sections 2-4, Fisheries Regulation 2005, Kwara State Legal Notice No. 13 of 2005 and Kwara State Codification and Revenue Regulated Codes and Rate Regulation, 2021 and Kwara State Revenue Administration Law (2016) as amended

1. The applicant will fill an application form on the Kwara State Internal Revenue Service Self Service Portal. <https://selfservice.kwirs.com/>

Permit fee varies and it is determined on the capacity of the farm (tonnes of fish):

<https://irs.kw.gov.ng/wp-content/uploads/2022/12/Fish-Farm-Permit-Fee.pdf>

Category		Amount (₦)
A (0-50) tonnes		10,000.00
B (above 50 tonnes)		25,000.00

2. The applicant is further advised to make payment online by the use of card payment method, based on category / number of tonnes. <https://selfservice.kwirs.com/>
3. Bank Payment receipt or evidence of payment shall be presented immediately at Kwara State Internal Revenue Service as evidence of payment.
4. Payment is verified and confirmed immediately by Revenue Officer, Kwara State Internal Revenue Service from the Account and Finance Department of the Service. However, if payment could not be confirmed, the applicant shall be communicated immediately.
5. Inspection and capturing is done by the staff of Ministry of Agriculture and Rural Development and staff of Kwara State Internal Revenue Service. This entails verifying the information submitted and ascertaining whether the money paid is in full and adequate for the farm category. The verification and inspection is done within 2 days.
6. If inspection report presented to Kwara State Internal Revenue is not favorable, i.e. the applicant has under-declared information on his application form:

- i) The applicant shall be communicated immediately on why he/she need to pay additional fee within 24 hours.
7. After due payment has been effected and confirmed immediately, full payment receipt will be issued to the applicant and certification issued within 24 hours.
8. The turnaround time for the whole is process 5 working days, considering the confirmation and inspection period.

For further information, kindly refer to Kwara State Internal Revenue Service, 27 Ahmadu Bello Way, GRA, Ilorin, or call 07006959477, or email: Helpdesk@kw-irs.com, or visit Ministry of Agriculture and Rural Development located at Old Jebba road, Ilorin, Kwara State.

Opening Hours: Monday – Friday (8.00 am- 4.00 pm), except on Public Holidays.

SIGNED:

Executive Chairman

Kwara State Internal Revenue Service

November, 2022